

1.952  
F3122  
Cop 2

January 24, 1949

FCI - COUNTY PROCEDURE MANUAL

BEANS - COUNTY APPLICATION PROCEDURE FOR 1949

SECTION I.  
GENERAL

A. Bean Crop Insurance

Listed below are the counties in which bean crop insurance is offered in 1949, the insurable class(es) of beans in each county and the closing dates for filing applications.

<u>State</u>	<u>County</u>	<u>Classes of beans insured</u>	<u>Closing Date</u>
Colorado	Elbert	Pinto	May 15
Idaho	Jerome	Great Northern Pinto Small Red	May 15
Michigan	Huron	Pea and Medium White	May 31
	Saginaw	Pea and Medium White	May 31
New Mexico	Torrance	Pinto	April 30
New York	Livingston	Red Kidney Pea and Medium White	May 31
	Wayne	Red Kidney	May 31
Wyoming	Big Horn	Great Northern Pinto	April 30
	Goshen	Great Northern Pinto	May 15

Applications for insurance on Form FCI-912-B must be filed with a salesman or at the county office on or before the applicable closing date given above. The bean insurance contract will consist of the accepted application and an insurance policy issued by the Corporation, both of which will be mailed to the insured.

B. Minimum Participation Requirement

The Federal Crop Insurance Act requires a minimum number of farms to be covered by applications for bean crop insurance filed in a county. The Regulations provide that for this purpose an insurance unit shall be counted as one farm. In order to meet the minimum participation requirement the number of insurance units covered by bean applications must equal 200, or one-third of the farms in the county normally producing beans, whichever is the smaller. The Corporation will notify each county office of the minimum for that county. If the minimum requirement is not met it will be necessary for the Corporation to reject all applications.



### C. Insurance Unit

An insurance unit consists of (a) all the insurable acreage in the county in which the insured has 100 percent interest at the time of planting, or (b) all the insurable acreage in the county owned by one person which is operated by the insured as a share tenant at the time of planting, or (c) all the insurable acreage in the county which is owned by the insured and is rented to one share tenant at the time of planting. Land rented for cash or for a fixed commodity payment shall be considered as owned by the lessee. Acreage shall be considered to be located in the county only if it is listed on the crop insurance map and a coverage is shown therefor on the county actuarial table.

## SECTION II 1949 APPLICATION FOR BEAN CROP INSURANCE

### A. Farms, Acreage, and Share Covered by Application

#### 1. Farms and Acreage

The applicant should list on his application (Form FCI-912-B) all insurable farms in the county in which he will have an interest in the beans to be planted. For each farm the number of acres of beans to be planted should also be shown on the application. Where the land described on the application does not constitute an entire insurance unit, the entire acreage of the bean crop on the insurance unit will be considered in determining any loss on the insurance unit.

A contract does not cover any acreage for which a coverage is not established by the Corporation before the closing date for filing applications. If a farm is divided by the county line, all acreage of the farm which is listed on the crop insurance map for the county and for which a coverage is established by the Corporation will be covered by the contract. Care must be taken to see that the location and description of each farm are clearly set forth on the application.

In cases where the land worked by a producer is in two or more coverage and rate areas, as shown on the crop insurance maps the greatest care must be exercised to insure that he understands what part of his land lies in each such area. If instead of a map a list of insurable producers showing the coverages and rates applicable to their land is used for informing producers, it must be prepared with great care. It should be done by someone in the county office who is familiar with the location and ownership of land. If the applicant's land is close to the boundary line of a coverage and rate area or is widely scattered and parts thereof are likely to be located in different coverage and rate areas, the salesman should locate this land on the map at the time the sale is made in order to be certain that the data furnished the applicant are correct.

#### 2. Share

The share(s) which the applicant expects to have in the insurable beans at the time of planting shall be entered on the application. The insured



share in the bean crop on each farm covered by the application will be that shown on the application or the actual share of the insured in the crop at the time of planting, whichever is the lesser.

3. Revision of Acreage on or Before the Closing Date

If, after submitting an application, but not later than the closing date, an applicant finds that (a) the planted acreage of the bean crop will be increased or decreased for any farm shown on the application, or (b) his share will be different than shown on the application, he may submit a new application to revise these data. All such revisions must be submitted to the county office on or before the closing date.

4. Revision of Acreage After the Closing Date

The acreages shown on the application cannot be changed by the insured after the closing date, except that the acreage for any insurance unit may be revised on or before July 15, 1949 to the actual planted acreage thereon, if the planted bean acreage is less than the bean acreage for that unit as shown on the application. Where such a revision is made, the applicant must submit to the county office satisfactory evidence based on measurements, ACP acreage figures or acceptable estimates, showing the actual acreages on the insurance unit. The Corporation reserves the right to accept such evidence or otherwise determine the acreage planted to beans. Details regarding the processing of such requests will be explained in the County Acreage Report Procedure.

5. Rejection or Limitation by the Corporation

An application for insurance may be rejected by the Corporation in its entirety or insurance thereunder may be excluded with respect to any definitely identified acreage.

B. Absentee Landlord

An application for bean crop insurance shall be prepared in the county office for signature and mailed to each absentee landlord. The accompanying letter to such person shall state that if insurance is desired, the signed application must be returned and the envelope must bear a postmark not later than the closing date. The letter should also contain the farm location, or legal description, serial number (if still in use), any other necessary identification, and where practicable the coverage and premium rate per acre applicable to each farm in the county in which the county office records show that he has an interest. Each such absentee landlord should be asked to verify or correct the list of farms in which he has an interest, since this information will be needed for making any correction in the information regarding coverage and premium rates furnished him.

C. Signatures

If a person is acting in a fiduciary or representative capacity and also in an individual capacity, or if he is acting in more than one fiduciary or representative capacity, one application will cover only one capacity in which such person is acting. A separate application must be submitted for each capacity for which insurance is desired.



Any signature on an application, by mark (X) or otherwise, should include at least one given name, an initial, if any, and the surname. A married woman should use her own given name and initial (not those of her husband) unless she is acting in a representative or fiduciary capacity for an applicant, in which case she should sign her name as it is listed in the power-of-attorney or other document authorizing her to act for the applicant.

When a person signs an application in a representative capacity he must (1) show the name of the principal for whom he is acting, (2) sign his own signature, and (3) the capacity in which he signs.

The examples of signatures set forth below are for use as a guide in securing signatures on applications for crop insurance.

1. Signature of a Person for and on Behalf of Himself

a. As an individual

- (1) John R. Doe
- (2) J. Henry Doe, Jr.
- (3) Mary L. Doe

b. In the case of joint-owners or joint-operators each should sign the application as an individual.

2. Signatures of Persons Signing in Representative Capacities

a. As agent:

- (1) John J. Doe, by Richard R. Roe, agent
- (2) Jones and Smith, a partnership, by Richard R. Roe, agent
- (3) ABC Company, Inc., by Richard R. Roe, agent

b. As member of a partnership:

Jones and Smith, by R. John Smith, a partner

c. As Officer of a Corporation:

ABC Company, Inc., by Richard R. Roe, President (or other officer)

d. As executor or administrator:

John H. Doe, Executor (Administrator)  
of the Estate of Richard R. Roe, Deceased

e. As guardian, committee, or conservator:

John H. Doe, Guardian (Committee or Conservator) of the  
Estate of J. Harry Roe, Minor (or incompetent)

f. As trustee:

John H. Doe, Trustee for the Heirs of Richard R. Roe, Deceased

g. As state, county, or municipal officer:

Douglas County, Michigan, by John J. Doe, County Commissioner



D. Premiums

By signing the application for bean crop insurance, the applicant executes a note for payment of the premium. Even though the applicant transfers all or a part of his interest in the insured bean crop he is still liable for the payment of the premium. The maturity date of the premium note is August 31, 1949. Payment of the premium prior to the closing date should be encouraged in order to take advantage of the five percent discount. Any payment made on the premium shall be handled by the agent as instructed by the county office. All checks, bank drafts, postal notes, or money orders, should be made payable to the Treasurer of the United States.

E. Sales Report

In each county records should be maintained to indicate the effectiveness and progress of the sales campaign.

A form, "Salesman's Report", will be furnished by the State Director and instructions shall be given each salesman for its use. This form provides columns for entering (1) the name of each person contacted, (2) date contacted, (3) number of insurance units covered by each application signed, and (4) reason application not signed and, where applicable, whether the salesman will re-contact him.

The State Director will furnish the necessary instructions to the county office for making the reports.

F. Preparation of Form FCI-912-B, "Application for Bean Crop Insurance"

1. Before issuing Forms FCI-912-B for use in the sales campaign there shall be stamped or typed in item D of each such form the class(es) of beans which are insurable in the county.
2. The application shall be prepared in accordance with the instructions in the Bean Sales Handbook.
3. In case the premium is paid after the application is filed but on or before the closing date, computation of the premium shall be performed in accordance with the instructions in the Bean Sales Handbook.

G. Numbering Applications

The state and county code, the number 9 followed by a dash and the application number shall be entered on the signed application immediately upon being filed in the county office. These entries shall be made promptly on all applications, in accordance with the following instructions, even though the application may be temporarily suspended later and held in the county office, or recommended for rejection.

The permanent numbers previously assigned which were in effect for 1947 or 1948 are to be retained. This is necessary so that records of a producer for various years can be filed together in branch state and county offices,



and because the records in the branch office of premiums owed are kept by contract numbers on mechanical equipment. A permanent number will be assigned to the application of each producer who applies for insurance in 1949 unless a permanent number has already been assigned for that producer. The permanent numbers, assigned to a producer, will be used in connection with all his applications for insurable crops in the county. After a permanent number is assigned, it shall not be reassigned to another producer even though the producer to whom the number was assigned is not now insured.

In order to make certain the same number is not assigned to more than one producer, the numerical and the alphabetical list or card index of insured producers previously prepared shall be carefully checked to determine that it is correct. If a numerical list and an alphabetical list or a card index has not previously been prepared, they shall be prepared showing in order all producers for whom permanent numbers have already been assigned and the permanent numbers assigned them.

Prior to assigning a number to each 1949 application, a careful check of the alphabetical list shall be made to ascertain whether the producer involved has already been assigned a permanent number. Producers who were not previously assigned permanent numbers shall be assigned numbers consecutively, beginning with the first unassigned number. Their names and permanent numbers shall be added immediately to the numerical list and the alphabetical list or card index file. In counties where permanent numbers were in effect for 1947 or 1948, no attempt shall be made to keep all numbers assigned for 1949 bean crop insurance applications in consecutive order. Since the numbers are identified with producers, no disadvantage should result from not having consecutive numbers assigned to all producers who have bean crop insurance.

#### H. Review, Recommendation and Certification of County Committee

1. All applications shall be reviewed by the county committee jointly with a representative of the state director (except where otherwise specified by the director) to determine whether or not they should be recommended for acceptance. An application received through the mail after the closing date may be considered as filed by the closing date if the envelope is postmarked on or before such date.

Where an application signed on or before the closing date is received through the mail within a day or two after the closing date and the envelope does not bear a postmark it may be considered as having been filed by the closing date.

The state director will make arrangements for his representative to be in the county office periodically to make this review with the county committee. In this review, consideration shall be given to all the factors which would unduly increase the risk of loss to the Corporation if the application were accepted. Only by screening out both the land on which the risk involved is great and the producers who constitute a poor insurance risk, can the premium rate charged for bean crop insurance be kept at a reasonable level. Any salesman, county office



employee or committeeman should realize fully that an insurance application obtained from a producer who is known to be a poor insurance risk hinders rather than helps the position of the crop insurance program in the county. The major factors which shall be considered are set forth below, together with appropriate action to be taken:

- a. Loss Risk. The loss risk will involve the risk on the applicant as a producer and the risk on the farm. Consideration should be given to the applicant's ability as a bean producer including the care that he ordinarily takes of his crops. The known risk as it relates to the farm has already been considered in establishing coverages and rates but subsequent circumstances may have altered the risk. Particular attention should be given to whether for the crop year 1949 there is higher than ordinary probability of loss on the farm. This may involve (1) temporary hazards to production in 1949 such as higher than ordinary probability of flood, or (2) the current physical condition of the farm, or (3) the operator for 1949.

In a case where the county committee believes that the risk of loss on one or more insurance units or part thereof in which the applicant has an interest is either undeterminable or is too great to justify the insurance applied for, and a coverage has been established for such acreage, the county committee shall prepare and attach a statement of facts, in triplicate, which shall clearly identify the acreage involving such risk.

- b. Credit Risk Involved. If the county committee anticipates difficulty in collecting a premium, the applicant shall be required to pay the estimated amount of the 1949 premium in advance or the county committee shall recommend rejection of the application.
- c. Indebtedness of the Applicant. If the applicant owes \$1.00 or more on any past due premium indebtedness, this indebtedness, or the estimated amount of the 1949 premium, shall be collected before the application is recommended for acceptance, except that an application may be recommended for acceptance if an earned payment under any program administered by the United States Department of Agriculture is sufficient to cover past due premium indebtedness and such premium will be set off from the payment. However, if the amount of indebtedness is over \$1.00 but is a small amount as compared to the premium and for that reason the county committee feels the application should be recommended for acceptance, a member of the county committee should make the recommendation in an attached memorandum setting forth the facts.

If the application cannot be recommended for acceptance in view of the foregoing, the application shall be temporarily suspended and a notice shall be sent to the applicant informing him that the payment must be made or the county committee will not be permitted to recommend acceptance by the Corporation. The applicant may make such payment on or before the closing date, or within 15 days



after the application is submitted, whichever is later. If the payment is not made within the time specified, the county committee shall recommend rejection of the application. In such cases a brief statement of facts, together with a copy of the request for payment of the indebtedness shall be attached to the application and submitted to the Corporation in accordance with Section III of this procedure.

2. Completeness and Accuracy. A review of an application shall be made for completeness and accuracy as soon as possible after the signed applications are received in the county office. In past crop insurance programs, frequently an application was submitted to the Corporation with one or more of the required entries either omitted, incomplete, or incorrect. It is therefore essential that the review of applications by the county committee be thoroughly and carefully made in order to determine that the applications are complete and correct.
  - a. If any of the following items are incomplete or incorrect, the county committee may make the necessary entries or corrections:
    - (1) Name of county or state.
    - (2) Printed name of applicant and address of applicant, if known. If there is a discrepancy in the printed name of the applicant and the applicant's signature, the county committee should prepare a statement of facts indicating that the printed name and the signature are for one and the same person.
  - b. Verify the following items. It may be necessary for the county committee to contact the applicant in any case where the required entries are incomplete or incorrect.
    - (1) Determine that an adequate description or location of the farm(s) is entered in column 1. Ditto marks are acceptable where applicable.
    - (2) Determine that an acreage figure has been entered in column 2. (In Torrance County, New Mexico, irrigated acreage or non-irrigated acreage should be identified as (I) or (NI) and entered on separate lines.)
    - (3) Determine that an entry has been made in column 3 for each acreage entered in column 2.
    - (4) No verification need be made of entries in column 4 except to see that the share in column 3 is 100 percent or that there is an entry in column 4.
  - c. From the entries made in columns 3 and 4, determine whether the insurance unit numbers entered in column 5 are correct. Where necessary the insurance unit numbers should be entered or corrected.
  - d. If the signature of the applicant is omitted, the applicant himself must sign the application on or before the closing date. If the signature of the applicant is incomplete, the county committee shall request the applicant to complete the signature before the closing



date or within 15 days after the application has been submitted, whichever is the later. Form FCI-2 shall not be used to obtain the signature of the applicant for the application, but may be used to complete a signature appearing on the application. In reviewing applications, the county committee shall give special attention to signatures affixed in a representative capacity in order that it may be sure these signatures are affixed in accordance with instructions set forth in subsection C, page 3, and that the person signing has authority to act in the capacity indicated. Written evidence of such authority to act in a representative capacity must be on file in the county office or county courthouse. The applicant's signature should be witnessed on this form.

- e. If the applicant takes advantage of the five percent discount by paying his premium on or before the closing date for receiving applications, determine whether the entries in item K (all columns) are correct.

If it is determined that the total premium for the contract was underpaid because of an incorrect entry, error in computation, or incorrect insurance unit number, the application should be temporarily suspended and a notice should be sent to the applicant advising him of the additional amount of premium due. He should also be advised that the additional amount due must be paid within 15 days or by the closing date, whichever is the later, or the five percent discount will not be allowed.

- f. Rule for Rounding. Rounding shall be performed after each separate computation as follows: Carry the computation one digit beyond the digit to be rounded. If the last digit is 5 or larger, round upward; if the last digit is 4 or smaller, disregard it. The results of computations are to be expressed in tenths of acres or whole cents. The insured's share should be expressed in decimals in any computation. For example:  $1/4 = .25$ ;  $1/3 = .333$ ;  $2/3 = .667$ .

3. If, after the review is made, an application is acceptable, a member of the county committee shall so indicate by signing the application and entering the date in the space provided.

If the county committee does not recommend acceptance of the application, the certificate of the county committee shall not be executed. In all such cases, a statement of all facts, together with the committee's recommendation, shall be prepared in triplicate and attached to the application.

Since the applicant has until and including the closing date to pay his premium in order to secure a five percent discount and to make revisions in his application, all applications should be held in the county office until the day following the closing date. Every effort must be made to transmit all applications (except those suspended) to the state director immediately thereafter.



All applications, whether or not they are recommended for acceptance, shall be forwarded to the state director, in accordance with Section III of this procedure. Applications temporarily suspended by the committee shall be handled in accordance with the applicable parts of Sections III and IV of this procedure. In no case shall the application be released to the applicant after it is filed with the county committee. If, however, a producer withdraws his offer prior to acceptance of the application by the state director, a record should be made in the county office and the applicant's request, which must be in writing, shall be sent to the state director immediately.

4. Where this procedure does not cover an individual meritorious case, the county committee should submit the case to the state director in accordance with General Procedure 4.

SECTION III.  
TRANSMITTAL OF APPLICATIONS

A. Preparing the Transmittal Sheet (Form FCI-15)

1. Enter the state and county code.
2. Enter "Form FCI-912-B" following the words "Transmittal of..."
3. Enter the word "Beans" in the space provided for the name of the commodity. Applications for any other commodity shall not be included on a Form FCI-15 being prepared for beans.
4. Enter the transmittal number which shall be assigned consecutively to each sheet beginning with number 1, and the date of the transmittal.
5. Enter the application number and the name of the insured. Applications suspended for any reason and temporarily held in the county office shall be listed in their regular sequence and in the regular manner on the Form FCI-15. A line shall then be drawn through the data on the Form FCI-15 for these applications and the word "Suspended" shall be entered in the "Remarks" column.

Applications which are not recommended by the county committee for acceptance shall be listed in their regular sequence and in the regular manner on Form FCI-15. For all these cases, the words "Statement attached" shall be placed in the "Remarks" column.

6. Enter in column (B) the number of insurance units covered by the applications.
7. No entry shall be made in columns (E), (F), or (G).
8. Enter in column (H) the notations as required in item 5 above and any other remarks the county committee deems advisable.
9. A member of the county committee or an authorized representative of the county committee shall sign Form FCI-15 in the space provided.



B. Transmittal of Applications Recommended for Acceptance

The original and state office copy of the Form FCI-15, together with all copies of the application shall be forwarded to the office of the state director promptly after being reviewed. The county office copy of Form FCI-15 shall be filed.

C. Transmittal of Suspended Applications

When a suspended application is cleared by the county committee, or it is determined that the suspended application cannot be cleared, the application shall immediately be listed in the regular manner on a Form FCI-15 plainly marked "Supplemental" in the space provided for the transmittal number. Where it is determined that a suspended application cannot be cleared, the county committee shall attach to the application a statement of facts and its recommendations prepared in triplicate. No transmittal sheet number shall be assigned to the Form FCI-15 used for transmitting applications which previously had been suspended. As a cross-reference the county committee shall insert in the column headed "Remarks" on supplemental Form FCI-15 the transmittal sheet number upon which the application was originally listed.

SECTION IV.

CORRECTING, REVISING, OR SUPPLEMENTING ENTRIES ON THE APPLICATION BY THE USE OF FORM FCI-2, "AGREEMENT"

A. Changes Requiring Approval of Applicant

Form FCI-2, "Agreement", may be used to correct or complete an incorrect or incomplete signature on the application but in no case shall it be used to obtain the signature of the applicant for the application.

B. Changes That May Be Made by the County Committee

After applications are transmitted to the office of the state director, the county committee may find it necessary to correct, revise, or supplement entries appearing thereon which do not require the approval of the applicant. Such changes should be accomplished through the use of Form FCI-2.

C. Substitution of Insured

If an applicant for insurance or an insured dies, is judicially declared incompetent, or disappears less than 15 days before the closing date for filing applications for insurance, and before the beginning of planting of the 1949 bean crop, whoever succeeds him on the farm with the right to plant the bean crop as his heir or heirs, administrator, executor, guardian, committee or conservator, may be substituted for the original applicant or the insured upon filing at the county office within the time limit specified below a request that such substitution be made. Such a request shall be filed on Form FCI-2 within fifteen days after the date of death or judicial declaration, or before the beginning of planting, whichever is earlier, and shall include an agreement to assume the obligations of the original applicant arising out of the contract.



D. Preparation of the Form FCI-2, "Agreement"

1. Enter the state and county code and application number, which must be identical with that shown on the related application form.
2. Enter the name of the insured crop.
3. Type or print the name of the insured producer in paragraph 1.
4. Enter in paragraph 2 the form number and title of the application.
5. In paragraph 2 in the space provided enter the correction or revision that is to be made, together with the reasons therefor. Reference should be made to the specific item(s) being corrected or revised.
6. The signature of the insured shall be obtained in paragraph 2 for those cases requiring his approval and the date of the signature shall be entered.
7. A member of the county committee shall recommend acceptance by entering the date and affixing his signature in paragraph 3.
8. Paragraph 4 of Form FCI-2 is for the use of the Corporation field representative in connection with loss adjustment work.
9. Paragraph 5 is for the use of the Corporation.
10. Enter a check mark ( ☒ ) in paragraph 6 to indicate the office originating Form FCI-2.

E. Distribution of Agreement

1. Copies of Form FCI-2 shall be distributed as set forth in Section V of this procedure.
2. Forms FCI-2 transmitted by the county committee to the state director after the applications have been forwarded shall be listed on Form FCI-15 prepared in the regular manner, except that the words "Forms FCI-2" shall be shown in the space provided for transmittal number and no transmittal number shall be assigned to Form FCI-15.

SECTION V  
DISTRIBUTION OF FORMS

A. Form FCI-2, "Agreement"

When Form FCI-2 relating to an application for insurance is originated by the county committee, all copies except the originating office copy shall be forwarded to the state director. All copies of Form FCI-2 prepared by the state director which require county committee recommendation shall be forwarded to the county office. Upon obtaining such recommendation, Form FCI-2 shall be returned to the state director. Upon receipt of the approved county office copy from the state office, it shall be attached to the related copy of the contract on file in the county office. The state office will forward the insured's copy of Form FCI-2 to him.



B. Forms FCI-912-B, "Application for Bean Crop Insurance"

All applications shall be forwarded to the state director who will make distribution as follows:

1. Original - to the branch office.
2. State office copy - filed in the state office.
3. County office copy - to the county office.
4. Applicant's copy - to him, together with the policy.

C. Form FCI-15, "Transmittal Sheet"

1. The original and the state office copy of Form FCI-15, together with all the related applications listed thereon, and attachments, if any, shall be transmitted daily (or at least weekly) to the state director.
2. The county office copy of Form FCI-15 shall be retained in the county office files.

D. Form FCI-20, "Collateral Assignment"

After the county office has received its copy of the accepted application and has approved Form FCI-20:

1. On the following Monday, the original and the state office copy shall be forwarded to the state director.
2. The assignor shall be furnished his copy.
3. The assignee shall be furnished his copy.
4. The county office copy shall be retained in the county office and filed with the related contract.



LIBRARY  
CURRENT SERIAL RECORD  
MAR 2 1943  
U. S. DEPARTMENT OF AGRICULTURE



1.952  
F3122  
Cap 2  
Supplement No. 1

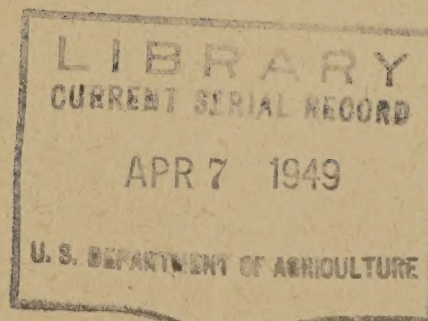
March 23, 1949

FCI COUNTY PROCEDURE MANUAL  
BEANS - COUNTY APPLICATION PROCEDURE FOR 1949

(Supplement No. 1 is applicable only in Huron County, Michigan; and Livingston and Wayne Counties, New York.)

Preparing the Application. Before issuing the Form FCI-912-B, "Application for Bean Crop Insurance," the statement "Level of insurance applied for \_\_\_\_\_," must be inserted on the form. This should be typed in the heading of the form following the title.

Review of Applications. The county committee should verify that Level I or Level II has been entered on all Forms FCI-912-B before they are recommended for acceptance.









1.952  
F3122  
Cop 2  
Supp  
Supplement No. 1

March 31, 1950

FCI COUNTY PROCEDURE MANUAL  
BEANS - COUNTY APPLICATION PROCEDURE FOR 1950

(Supplement No. 1 is applicable only in Huron County, Michigan.)

Preparing the application. The statement "Level of insurance applied for \_\_\_\_\_," must be inserted on the Form FCI-012-B, "Application for Bean Crop Insurance". This should be typed in the heading of the form following the title.

Review of Applications. The county committee should verify that Level I or Level II has been entered on all Forms FCI-012-B before they are recommended for acceptance.

